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DocuSign - Login Kevin Post - 2024-12-03 - Frequently Asked Questions (FAQs)

From the main DocuSign login site, please follow these steps to login to DocuSign correctly. <u>https://account.docusign.com/</u>

1) enter your username (usually @autopay / @tsg.loan / etc.) at the prompt and hit "NEXT"

Log in to DocuSign	
Enter your email to log in.	
Email *	
kevin.post@autopay.com	
NEXT	
Sign Up for Free	

2) Select "Use Other Login Options"

Log In		
← kevin.p	post@autopay.com	
	Use company login	
	Use Other Login Options	

3) Enter your password

- Your password is typically the same one you would use to sign into any Microsoft product or your desktop
- If you do not remember your password, click the "Reset password" button to reset it

4) Click "Log In"

